

1. After Your Request is Approved

After your Parking Space Request Form is **approved**, applicants are responsible for posting no parking signs in the approved area(s) in accordance with this document. Applicants may choose to (1) complete this on their own or (2) hire a provider. Below is a list of local providers. This list is not exhaustive, and the City of West Sacramento neither guarantees the accuracy of this information nor endorses any listed companies.

Capitol Barricade
6001 Elvas Avenue, Sacramento, CA
95819 (916) 451-5176

Road Tech Safety Services Incorporated
4151 S. Shingle Rd St #1, Shingle Springs,
CA 95682 (530) 672-0222

National Trench Safety
2924 47th Avenue, Sacramento, CA 95824
(916) 421-1638

Statewide Safety and Signs
7920 Cucamonga Ave, Sacramento, CA
(916) 452-4855

2. Sign Requirements

- Standard red and white “Tow Away No Parking” signs should be a minimum 12” x 18”
- Signs shall clearly state the no parking date(s) and times
- A single sign shall be posted at minimum every 44 feet. Where visual obstructions are present, more signs may be necessary.
- Signs shall be secured to A-frame barricades.
- Signs shall face on-coming traffic.

- Signs shall include the West Sacramento Police Department’s non-emergency phone number.
- It is the applicant’s responsibility to ensure signs/barricades are removed within 24 hours of the event’s conclusion.
- Missing, collapsed, improperly placed or damaged signs/barricades may prevent enforcement of the no parking zone.
- Barricades cannot block access to the sidewalk, parking lane, driveway, or roadway unless where necessary.

3. Example Sign





City of West Sacramento

Posting Guidelines for Parking Closures/Reservations

4. Verification

The applicant must ensure that no parking signs are set up in the designated area(s) at least 72 hours before the start of the no parking period. This advance notice is crucial for informing the public and allowing time for drivers to move their vehicles.

It's highly recommended that the no parking signs and barricades are checked every 24 hours and immediately before the no parking period begins to ensure they are in good condition and properly posted.

For verification purposes, please send a photo showing the postings in place to **LarryL@cityofwestsacramento.org** at least 72 hours before your event starts, along with your Special Event application.

If these steps are not followed, the no parking zone may not be enforceable.

If there are vehicles parked in the no parking spaces during the no parking period, you may call the West Sacramento Police Department at (916) 372-3375 to request enforcement. You may need to provide evidence that your signs were posted at least 72 hours in advance. Without this evidence, the no parking area may not be enforceable.